

Executive Director Job Posting

Full-time Executive Director position available at the Southeastern Ohio Center for Independent Living (SOCIL). SOCIL is a non-profit, non-residential consumer-controlled organization that serves a wide range of people with disabilities throughout Fairfield, Hocking and Athens Counties.

Under the direction of the Governing Board, the Executive Director is responsible for the administration and coordination of all CIL activities in Fairfield and Hocking County. This includes policy, budget and program development; leadership and oversight of CIL legislative and advocacy efforts; membership development; resource development and public relations; representation of the CIL before the public; and management of staff and activities. He/she communicates and coordinates activities with IL partner organizations and with the Ohio legislature regarding Independent Living needs of Ohio residents with disabilities.

Qualifications:

- Substantial experience interacting with individuals with disabilities and commitment to the Independent Living philosophy and advocacy for the rights of persons with disabilities;
- Two years administrative experience preferred directly related to the job responsibilities;
- Strong working knowledge of Excel, QuickBooks, and overall computer literacy;
- Detail oriented and organized with strong follow up skills;
- Demonstrated history of leadership, and strong communication skills; Ability to travel in Southeastern/Central Ohio area.

Salary range: Dependent upon experience

To apply send cover letter describing your personal experience with disability, resume, and three written professional references by April 29, 2024 to the Search Committee at rachelssocil@gmail.com

Job Description (pdf) attached or go to www.socil.org

Equal Opportunity Employer.